

Board of Directors Meeting MINUTES

Date: October 22, 2024

Time: 5:30 PM

Location: Board Room & Zoom

Chair: Mr. Trevor Zhukrovsky

Present: Mr. Trevor Zhukrovsky, Ms. Dianne Pertoci, Ms. Arlene Swanwick, Ms. Holly Stamarski, Ms. Marion Whitton, Mr. Ray Hall, Mr. Scott Macumber.

Staff: Ms. Angela Bishop, Ms. Amanda Kaczmarek, Ms. Tovalyn Smith, Ms. Iris Pham, Ms. Brooke MacDonald (Zoom).

Regrets: Mr. Dennis Gushulak, Dr. Diane Zielke, Ms. Jennifer Sedlacek.

1. CALL TO ORDER

The meeting was called to order by Mr. Trevor Zhukrovsky at 5:31 PM.

1.1. Quorum

Quorum was established.

1.2. Acceptance of Agenda

A motion was made to change the agenda. The RLMCMH Board of Directors will make motions regarding item 4.3.1. Election for Vice-Chair and 4.3.2. Addition of New Directors.

The following motion was brought forward:

MOTION NO: 24-77 Moved: A. Swanwick

Seconded: R. Hall

That the agenda for the October 22, 2024, meeting of the RLMCMH Board of Directors be accepted as amended.

Vote for motion: Carried.

1.3. Declaration of Conflict of Interest

Ms. Arlene Swanwick declared Conflict of Interest for Item 4.3.1. Election for Vice-Chair.

2. CONSENT AGENDA

For the purpose of convenience and for expediting meetings, matters of business of repetitive or routine nature are included in the Consent Agenda and all such matters of business contained in the Consent Agenda are voted on collectively. A particular matter of business may be singled out from the Consent Agenda for debate or for a separate vote upon the request of any Member. In the case of a separate vote, the excluded matter of business is served from the Consent Agenda, and only the remaining matters of business contained in the Consent Agenda are voted on collectively.

2.1. Minutes, Board of Directors, September 24, 2024

- 2.2. Minutes, MAC Committee, September 19, 2024
- 2.3. Minutes, Resource Committee, September 17, 2024
- 2.4. Minutes, Quality Committee, September 10, 2024

The following motion was brought forward:

MOTION NO: 24-78

Moved: M. Whitton Seconded: D. Pertoci

That the Consent Agenda of the October 22, 2024, meeting of the RLMCMH Board of Directors be accepted as presented.

Vote for motion: Carried.

3. PRESENTATION

3.1. Physician Privileges

- Ms. Angela Bishop presented an overview of Physician Privileges. The presentation emphasized the importance of credentialing for healthcare professionals, detailing the Board's responsibility to grant privileges necessary for them to practice within the Hospital.
- Credentialing involves verifying a physician's qualifications through an application process. The Chief of Staff reviews these credentials before recommending privileges. Temporary privileges can be granted in urgent situations to cover staffing needs.
- Privileges can be categorized into active, associate, courtesy, and locum. Ms. Angela Bishop explained that the Board's role can become complex when revoking privileges, as this may lead to a formal hearing and potential appeals.

4. BUSINESS ARISING

4.1. Honeywell Loan – Update

- CIBC Honeywell Loan – Update was included in the package.
- The variable rate will adjust automatically based on the Bank of Canada's announcements, with both loans expected to remain manageable in terms of interest rates.

4.2. Accreditation - Governance Tool

- Accreditation-Governance Self-assessment Tool was included in the package.
- Three methods for completing the assessment are offered: an online version with additional resources, a paper-based option, and a group session for collaborative discussion.
- Directors are encouraged to answer honestly, including using "I don't know" where applicable, as this will help identify areas for improvement and

develop an action plan. A group session will be scheduled for October 28th to facilitate discussion and understanding among Board Directors.

4.3. Director Recruitment

4.3.1. Election for Vice-Chair

The following motion was brought forward:

MOTION NO: 24-79 Moved: D. Pertoci Seconded: S. Macumber

That as recommended by the Nominating Committee and approved by the RLMCMH Board of Directors, that Ms. Arlene Swanwick be elected as Vice Chair for a one-year term 2024-2025, effective immediately.

Vote for motion: Carried.

Note: Ms. Arlene Swanwick abstained from voting.

4.3.2. Addition of New Directors

The following motion was brought forward:

MOTION NO: 24-80 Moved: A. Swanwick Seconded: M. Whitton

That as recommended by the Nominating Committee and approved by the RLMCMH Board of Directors, the Nominating Committee will initiate recruiting process to seek new Directors, using the Board Skills Matrix to identify target competencies for applicants, including construction management, project change management, advocacy, political acumen, and information technology.

Vote for motion: Carried.

4.4. Overall Retention Achievement Awards – \$50,000

- The two top suggestions from Staff on how to utilize the award are increasing employee events and creating outdoor space near the ambulance bay.
- No final decisions have been made yet regarding fund allocation, as the goal is to ensure the expenditure results in long-lasting benefits for Staff.

5. NEW BUSINESS

5.1. Review Financial Reports and Investment Statements

- The September 2024 Financial Report was included in the package.

The following motion was brought forward:

MOTION NO: 24-81

Moved: S. Macumber

Seconded: A. Swanwick

That the RLMCMH Board of Directors approved the Financial Report for September 2024, as presented.

Vote for motion: Carried.

5.2. CEO Performance Objectives, 2024-2025

- CEO Performance Objectives, 2024-2025 was included in the package.

The following motion was brought forward:

MOTION NO: 24-82

Moved: S. Macumber

Seconded: A. Swanwick

That the RLMCMH Board of Directors approved the CEO Performance Objectives, 2024-2025, as amended. The objective for investigating land acquisition and expansion options will be added to the CEO Performance Objectives, 2024-2025.

Vote for motion: Carried.

5.3. Corporate Scorecard 2024-2025

- Corporate Scorecard 2024-2025 was included in the package.

The following motion was brought forward:

MOTION NO: 24-83

Moved: M. Whitton

Seconded: D. Pertoci

That the RLMCMH Board of Directors approved the Corporate Scorecard 2024-2025, as amended. It will be revised to include color indicators.

Vote for motion: Carried.

5.4. Annual Board of Directors Retreat

- Key topics for discussion for the Annual Board Retreat may include the Ethics Framework and Cultural Safety, with the goal of enhancing readiness for upcoming accreditation. Mock accreditation questions are suggested to prepare Board Directors for the process.
- The timing for the retreat is suggested for April. The retreat will likely be held at the Super 8, with arrangements for catered dinner and lunch.

6. CORRESPONDENCE/INFORMATION

6.1. Chief Medical Officer of Health: Alcohol Use in NWO

- Chief Medical Officer of Health: Alcohol Use in NOW document was included in the package.

The following motion was brought forward:

MOTION NO: 24-84

Moved: R. Hall

Seconded: A. Swanwick

That the RLMCMH Board of Directors approved to send the letter regarding Alcohol Use in NOW to MP and MMP, as presented.

Vote for motion: Carried.

7. EMERGING ISSUES FOR DISCUSSION

7.1. Briefing Note - Hospital Construction Material – RAAC

- Briefing Note - Hospital Construction Material – RAAC was included in the package.
- An engineering firm has been contacted to collect samples for testing. Results will inform whether reinforcement is necessary.

7.2. Briefing Note - Home and Community Care Modernization

- Briefing Note - Home and Community Care Modernization was included in the package.
- Positive news was shared regarding the development of ten new senior living units in Red Lake by Kenora District Services Board. These units will provide a mix of independent living and long-term care.

8. REPORTS

8.1. RLMCMH Foundation

- The Foundation is still waiting for the completion of its annual audit. Ms. Marion Whitton raised concerns regarding the extreme delay and a lack of communication from MNP.
- There is apprehension about moving the audit firm to BDO as the firm lacks sufficient staff to handle the workload.
- Suggestions were made regarding possible intervention from the CEO. Ms. Angela Bishop agreed to make a call to MNP to see if this can help expedite the process.

8.2. RLMCMH Auxiliary

- A successful tag day was held at the Red Lake IGA. Another tag day is scheduled for the Balmertown Food Fair.
- The Auxiliary has resumed its Christmas cake campaign, with two baking days set aside in November for preparation.
- The "Catch the Ace" raffle has been running for three weeks and has raised almost \$1,200 as of October 19.
- The Auxiliary agreed to fulfill an obligation to purchase items from a wish list

totaling \$50,000, as well as support an incentive payment for a new hire for sonography, offering a \$15,000 signing bonus. The payment for sonography will likely be reduced from the proposed amount based on discussions.

- The flowers sent for Auxiliary's 50th Anniversary were part of a door prize for the event. The Thank you card was sent to the Board and Staff as appreciation.

8.3. Chief Nursing Executive

- The CNE report was included in the package.

8.4. Chief Executive Officer

- The CEO report was included in the package.

8.5. Chief of Staff

- Deferred.

8.6. Director of Quality, Risk Management and Support Services

- The Director of Quality, Risk Management and Support Services report was included in the package.

9. ENVIRONMENTAL SCAN

9.1. OHA Small Rural & Northern Priorities

- The OHA Small Rural & Northern Priorities slides were included in the package.

10. MEETING EFFECTIVENESS SURVEY

10.1. Results, September 24, 2024 (Further Discussion in Meeting Without Management)

11. CELEBRATIONS

- A Thank You card received from the Auxiliary.
- A positive comment for the Lab that expressed appreciation for their work.
- Plans for the Christmas party on December 6 were discussed, but it was noted that this date coincides with the annual Santa Claus parade. The interim CEO will explore alternative dates, including the following Friday, December 13, while considering other community events that may conflict.

12. ADJOURNMENT

The meeting was adjourned by Mr. Trevor Zhukrovsky at 7:44 pm.

13. DATE OF NEXT MEETING: November 27, 2024.

14. IN CAMERA

A handwritten signature in blue ink that reads "Angela Bishop". The script is fluid and cursive.

Ms. Angela Bishop
Interim CEO

A handwritten signature in blue ink that reads "Trevor Zhukrovsky". The script is fluid and cursive.

Mr. Trevor Zhukrovsky
Board Chair